

Minutes of the Guilsborough Parish Council Meeting held at the Village Hall, Guilsborough, on Tuesday, 2<sup>nd</sup> August, 2011, at 7.15p.m.

Present: Miss S Jaggard (Chairman), Mrs M Macdonald, Mrs P Townsend, Mrs M Moorhead, Mr M Revitt-Smith. Also present were Mrs C Houghton and Mr S Venn, Representing the Village Primary School, Mrs C Boardman, County Councillor and Mrs J Martin of NRHA. Apologies for absence were received from Mr M Brennan, Mr P Hubbard, Mr A Hart.

#### 44/11 DECLARATION OF INTERESTS

Mr Hart had declared an interest to the planning application DA/2011/0491 which was discussed at a planning meeting held on 15<sup>th</sup> July, 2011.

#### 45/11 PUBLIC PARTICIPATION

At the invitation of the Chairman a visual presentation was shown by Mr Simon Venn, of the work carried out by the children, at the village Primary School, over a three week period, to improve the facilities at the school playground and surrounding area. The proposed project is for a two to three year programme, to provide a better outdoor environment. There will be covered provision available for parents when they call to collect their children. There is to be built a pagoda and some seating provision. Incorporated in the project will be an area for gardening and an area for the children to experience wildlife. In order for Phase 1 to start the work Mrs Catherine Boardman explained that she had secured funding through an Empowering Councillor Grant and had provided £2,500 from her total grant available. Mrs Catherine Houghton, representing the School Governor's, shared further matters on the project indicating that parent's too will assist with the working of the project. As this project can be seen to be a Community working together, there was a hope mentioned that the Parish Council would be able to assist financially towards the plans proposed. The Chairman pointed out that applications for funding should be received by 31<sup>st</sup> August, 2011, so that consideration can be given for a possible donation from the Council's precept for the next financial year.

Following a short period for questions Mrs Boardman, Mrs Houghton and Mr Venn were thanked for their attendance, and contributions, and they all left the meeting.

#### 46/11 REPORT ON THE AFFORDABLE HOUSING SURVEY

At the invitation of the Chairman Mrs Martin addressed the meeting. It was explained that 327 surveys had been delivered with a response of 30%. Each question in the survey was reported and made interesting listening. The final analysis showed that what is required in the village is 2 two bed flats for rent, 3 two bed bungalows for rent, 2 two bed houses for rent, 1 three bed house for rent and 1 two bed house for shared ownership. The next stage, if the Parish Council is in favour of affordable housing being built, is that a walk around the village will take place during the day, with representatives from DDC and NRHA and Parish Council members. ~~and any Parishioner's interested.~~ The purpose of the walk will be to see any suitable land available. When Mrs Martin was asked how much land would be required her answer was an anticipated area of one acre. There would be provided gardens in both the front and the rear of the housing, with the possible introduction of allotments if the area was large enough.

There was a short period of questions and answers and the Chairman then thanked Mrs Martin for her attendance, and she left the meeting.

Further discussion followed, with a unanimous decision by the member's present, to proceed with the next stage. The Clerk was instructed to inform Mrs Martin of our support with the suggestion that the walk about took place sometime in October. This would allow time for a mention of what is happening in a future village magazine.

#### 47/11 MINUTES

The Minutes of the meeting held 21<sup>st</sup> June, 2011, copies of which had been previously circulated, were read, and signed as a correct record.

#### 48/11 MATTERS ARISING

(a) SCHOOL SAFETY SIGNS – Ref.30/11

Mr Revitt-Smith informed the meeting the pole, already erected on The Green, placed there without consultation, had now agreement from MGWSP that it would be moved, to fall in line with the existing street lamps. The Council agreed to the provision of the new signs. Notification had been received that the flashing signs will only operate from 08.15-9.15 and 14.55-16.30. These times are standard across the County and set by the County Council. There was no possibility of the provision of smaller signs. – Noted.

(b) MOBILE LIBRARY – Ref.33/11

The Clerk informed the meeting notification had been received that the mobile library would be positioned at the Ward Arms on the second Thursday of the month, from 15.15 to 16.15 starting from the 3<sup>rd</sup> August, 2011.

(c) LETTER TO MR DAVID O'NEIL – Ref.34/11

The Chairman read to the meeting the letter sent by the Clerk on behalf of the Council. The Chairman informed the meeting a letter had also been sent to Mr Brennan.

(d) PLAYGROUND HEDGE/METAL CUTTER – Ref.37/11

The Chairman read to the meeting a letter sent by the Clerk regarding the hedge at the children's playground. A response had been received from Mr Lowther and the details were noted.

(e) CHAIRMAN'S LUNCH – Ref.41/11

The Chairman reported on the meeting which had pointed out that the personal email address of the Clerk was not acceptable for the use of Parish Council business. This matter had been identified on the agenda and the action required is recorded under item 58/11 below.

(f) VILLAGE HALL TRUSTEES – Ref.41/11

The Chairman reported on further emails received from Mr Byars regarding the Village Hall trustees. The Clerk referred back to a Minute dated 21<sup>st</sup> June, 2011, Ref.41/11. There is no further action required to be undertaken by the Parish Council.

(g) STEVE SHAW – Ref.41/11

A further email received, dated 21<sup>st</sup> July, 2011, informed the Council that 570 local council's had already given their support to the proposal. It was hoped that there would be further councils giving their support. It would appear talks with senior Whitehall civil servant is making progress. Noted.

(h) CASUAL VACANCY - Ref.42/11

The Chairman read to the meeting the letter the Clerk had received from Mr Alan Tebbutt indicating he must resign.. The Clerk informed the meeting the Casual Vacancy had been advertised on the Parish noticeboard. This informs everyone that 10 Parishioners could make a request to DDC for an election. This must be requested during the 14 days the notice is displayed which was put up on 27<sup>th</sup> July, 2011.

If an election is called for the Parish Council will need to decide whether the costs of poll cards should be incurred. The Chairman felt it was right for her to send a letter of appreciation for all the work carried out by Mr Tebbutt over a period of 40 plus years.

#### 49/11 GUILSBOROUGH SCHOOL/VILLAGE MATTERS

In the absence of the Headteacher there was no discussion on this item of the agenda.

## 50/11 PLANNING APPLICATIONS

DA/2011/0204 Construction of dormer bungalow together with associated works at Land at The Lannet, West Haddon Road, Guilsborough.

The Council was informed that the above application had been REFUSED.

DA/2011/0433 Demolition of existing garage, construction of dwelling, car port and alterations to existing access at Land to South East of Willow House, Cold Ashby Road, Guilsborough.

Observation submitted:- The above Council objects to the plan as presented as parking is insufficient as there is no street parking available. The Council does appreciate the proposed materials are in keeping with surrounding properties. The Council also feel the access has restricted sight in either direction.

DA/2011/0433 Amended for development on land etc. near Willow House.

Observation submitted:- The above Council acknowledge the receipt of the amended plans which only arrived today, at the address of Mr Hart, the member receiving plans for the holiday dates of the Clerk which does not now apply.

The Council can see no alteration to the car parking or access so maintain our original objections.

DA/2011/0484 Demolition of existing garage and erection of two storey side extension incorporating single storey front and rear addition at 19 West Haddon Road, Guilsborough.

Observation submitted:- The above Council has no objection but we note the floor space extension is of a very large proportion in relation to the original.

DA/2011/0491 Outline application for new dwelling and detached garage on Land at White Cottage, Cold Ashby Road, Guilsborough.

Observation submitted:- The Guilsborough Parish Council are happy to consider an application for this plot, however, the Parish Council would not like this to establish a building line for this part of the COLD ASHBY ROAD, Guilsborough.

DA/2010/0100 Proposed Windfarm at Kelmars. The Council was informed that DDC had refused this application for seven turbines on 15<sup>th</sup> December, 2010. However an Appeal has been lodged to be considered for six turbines as accepted between DDC and EC & R. (The seventh turbine has been deleted from the scheme). The public inquiry will commence on 27<sup>th</sup> September, 2011. This is expected to last for 8 days.

WATFORD LODGE WINDFARM APPLICATION DA/2009/0620

Laid on the table was the copy of a letter sent by Mr Hubbard to Leanne Palmer dated 28<sup>th</sup> July, 2011. The contents were noted. Details were received of the Appeal by Volkswind. The commencing date of the Local Inquiry is 25<sup>th</sup> October, 2011, to start at 10.00am, at the Council Chamber at DDC. The inquiry is scheduled to last 8 days.

WINWICK WIND FARM PLANNING APPLICATION DA/2010/0400

Laid on the table was information just received that the application had by-passed DDC and gone straight to an Appeal. Reference No.APP/Y2810/A/11/215652. A request was being made that letters of objection should be sent to DDC by 19<sup>th</sup> August, 2011. Included in the paperwork was a suggestion as to whom copies of the letters should be sent.

The Clerk was asked to liaise with Mr Brennan for sending a Parish Council response.

## 51/11 PARKING RESTRICTIONS

Mr Revitt-Smith informed the meeting he had met with a Representative from the NCC along with Mr Tony Henretty, Primary School, Headteacher. It has been proposed that a thin yellow line should be drawn around parts of Jubilee Tree area at The Green, and outside the Garage House, in the hope of improving the safety of children, and their parents, from the parking of the school buses and private cars. The Council agreed to this proposal.

#### 52/11 HIGHWAY MATTERS

Mr Revitt-Smith informed the meeting the bollard had been re-erected outside the burial ground. There will be road sweeping carried out in October, 2011. A letter had been received from the Guilsborough Pre-School Committee Secretary regarding an uneven pavement near the entrance to the Pre-School and to the left of the gate. The Council was informed by Mr Revitt-Smith that this work was in hand. The Clerk was instructed to write accordingly to the secretary.

#### 53/11 NEW PLAY EQUIPMENT

In the absence of Mr Hart the Clerk informed the meeting that a decision had been taken on the preferred items of new play equipment as requested by youngsters in the village. Currently Mr Hart is seeking funding towards the project. This was noted.

#### 54/11 PLAYGROUND INSPECTION

The Clerk had received an email from Mr Hart to report the tyre walker had been repaired and some hedge cutting carried out, near the seats and also the gateway. There was still no contact from Mr Kemp and Mr Hart had asked him to contact the Clerk. There was still nothing to report. As it was not known when our annual inspection of the equipment was to take place, the Clerk had written to Digley Associates Ltd, drawing their attention to the known damage to some of the equipment. It had been pointed out the vandalism had been reported to the Police. ( Crime Number NP/13564/11 dated 18<sup>th</sup> June,2011) The response from Digley Associates was that the work was scheduled for July. No report had yet been received.

#### 55/11 REPORT ON THE ANNUAL AUDIT 2010/2011

The Clerk was pleased to report the accounts for the year ended 31<sup>st</sup> March, 2011, had been accepted, with no matters requiring any additional issue. There was just a comment regarding the total of the fixed assets in the comparative figure in box 9, but this had not affected the balances carried forward into 2011. The comment was noted. The Council had approved, and accepted, the details shown on the Annual Return. (See page487) The Clerk reported the Notice of the conclusion of the audit was displayed for the appropriate number of working days.

#### 56/11 STREET LIGHTING

As reported at the May meeting a change of bulbs was required to the present mercury Lights (See Minute 10<sup>th</sup> May, 2011, Ref.18/11) Mr Hart had identified the lamp in Ashby Court would need changing. The Clerk produced a quotation from E.on. To disconnect and remove the existing lamp, lamp holder and control gear and to supply, fit, wire and connect 50 watt Son (high pressure sodium) lamp and control gear the sum is £134.90 plus vat. The Clerk was to order the work to be carried out. Mr Hart had suggested to the Clerk that a courtesy letter to the residents affected would be an appropriate action. The Council agreed and the Clerk was asked to write to the four homes, presently occupied, in Ashby Court, Guilsborough.

#### 57/11 NORTHANTS CALC ANNUAL CONFERENCE 22<sup>ND</sup> OCTOBER,2011,10.00AM TO 1.00PM

The Chairman noted the meeting was to take place at Raunds but it was not known, at this point in time, if she would be able to attend on behalf of the Council.

#### 58/11 REVIEW OF CLERK'S EMAIL ADDRESS

The Chairman informed the meeting that it had been brought to her attention that the Council's email address, was a personal email address of the Clerk, and was not appropriate for the business of the Parish Council. The Council accepted the view identified and the Clerk will liaise with Mr Hart to change the details through his internet provider. It was not known if there was likely to be a charge for taking this action.

#### 59/11 ACCOUNTS FOR PAYMENT

ORDERED that payment of the undermentioned accounts be approved:-

- 101319 E.on Energy UK (Lighting Maintenance June Qtr. 2011) - £226.10
- 20 BDO LLP (Annual Audit Fee for 2010/2011) - £162.00
- 1 Guilsborough Village Hall (Hire on 7<sup>th</sup> and 21<sup>st</sup> June, 2011) - £17.50
- 2 E.on (Lighting Energy June Qtr. 2011) - £288.29
- 3 Northants CALC (Chairman's lunch fee) - £29.00
- 4 A Hart (Purchase of metal cutter and eyebolt) - £29.75
- 5 Mr M Hazle (Grass cutting) - £550.00
- 6 Mr P Winterburn (Clerk's expenses for accommodation for July and August, 2011, plus mileage for June and July, 2011) - £51.00

#### 60/11 BANK RECONCILIATION

The Clerk laid on the table the following bank statements reconciliation:-

Deposit a/c	£9,978.07	
Current a/c	£7,627.87	
Cash in hand	<u>132.34</u>	
Sub Total	£17,738.28	
Less cheques		
101313	550.00	
4	58.20	
7	97.20	
9	226.10	
20	162.00	
1	17.50	
2	288.29	
3	29.00	
4	29.75	
5	550.00	
6	51.00	<u>£2,059.04-</u>
Total Balance		<u>£15,679.24</u>

#### 61/11 CORRESPONDENCE

Details had been circulated on the paperwork received up to 27th July, 2011.

The Clerk informed the meeting the letter to DACT, sent to the Chronicle & Echo, had been printed in full. Mr & Mrs Attwood had been informed of the action taken.

Recently received :-

DDC – An email received : Opportunity to install London 2012 adiZones in suitable locations.

POLICE – An email received : Community Messaging-Improvements to the messaging service.

The new service will be called Community Connect. More details later.

NCC – MWDF August,2011 Update. – Noted.

MR GRAHAM BYARS FOR GPFA – Email received dated 29<sup>th</sup> July, 2011, requesting the Council to purchase a dog waste bin for the playing field. In anticipation that the Council would agree the Clerk had been in contact with DDC. The bin must be purchased from Earth Anchors Ltd as it requires a special tool which DDC has and they will use it to erect the bin. The representative at DDC had said she must first check that their contractor (Enterprise) would agree to empty the bin. This had been confirmed as acceptable. Laid on the table were four quotes and the Council agreed to purchase model HGN35 at a cost of £105 to include delivery plus VAT.

The Clerk suggested that the bin should be delivered to someone living in the village and the Clerk was instructed to ask Mr Byars to take the delivery.

.....continued.....

.....carried forward....CORRESPONDENCE

NORTHANTS CALC - LOCAL COUNCIL SURVEY 2011 – The local Association are carrying out a Survey , the first since 2007. As the Clerk was unable to answer all the questions by the closing date of 31<sup>st</sup> July,2011, NCALC had been informed our response would be after 2/8/11. With the help of the Chairman, and members of the Council, the survey was completed to be returned by the Clerk by email.

62/11 ANY OTHER BUSINESS

Mrs Townsend raised a point regarding the Council's views to a donation being made to any village student towards their study fees. It would appear that Thornby Parish Council had made a donation to a student and she asked for the members observations. All present agreed was not felt appropriate for us to follow their example.

Mention was made of rubbish now deposited in the front garden of a resident. Following some discussion the Council agreed that no action be taken at present but to keep the situation under review.

The way the Council will celebrate the Queen's Jubilee has still to be discussed.

63/11 DATE OF NEXT MEETING

RESOLVED that the next meeting of the Council be held on Tuesday, 13<sup>th</sup> September, 2011, at 7.15p.m.

.....  
Chairman

.....  
Date

